



WHAT GOOD PARISH LEADERSHIP SAFEGUARDING LOOKS LIKE IN PRACTICE

Parishes:

- Ensure that safeguarding is an agenda item at Parish Council and Senior Leadership meetings.
- Ensure that safeguarding is a reported item at least quarterly at Parish Council and Senior Leadership meetings.
- Ensure that Safeguarding is an agenda item and that it is regularly reported, in all meetings across where groups/ministries meet.
- Adopt a team approach to meet and implement safeguarding requirements. It is bigger than one person.
- Ensure all communities and catholic groups, eg, Samoan, Tongan, St Vincent de Paul, Legion of Mary, Choirs meet all safeguarding requirements and report on safeguarding
- Develop a safeguarding plan post review and continually review that plan across all parish life.
- Safeguarding Review Report Recommendations as part of the parish
- Identify Risks and regularly review those risks.
- Communicate regularly the safeguarding message through all parish channels
- Ensure the contact name of the Parish Safeguarding Contact or Local Safeguarding Representative is visible and accessible for all.
- Ensure everyone knows who complaints or concerns are escalated to.
- Prevention is the best practice as a safeguarding culture.
- Make use of the resources and material that is available. www.cdocsafeguarding.nz

Leaders of Groups and Ministries have:

- Good recruitment practices are followed for all prospective volunteers/ministers, this includes reference checking.
- Have a good understanding of the parish safeguarding culture plan and what it means to their groups and individuals.
- Attended a safeguarding workshop and takes responsibility for the the volunteers in their group to attend a safeguarding workshop and complete police vetting should the role carry vetting as a requirement.
- Ensures the undertakings of the Code of Conduct is understood.
- Understand the practices and procedures including where to go for help, especially around what to do if a concern or complaint is raised.
- Safeguarding is regularly on the agenda and part of the discussions.
- New members are taken through an induction, and this includes meeting safeguarding requirements.
- Risks are regularly assessed.



Volunteers in their groups have:

- A role description their role and a clear understanding of expectations of the role
- Signed a Code of Conduct and Volunteer Agreement.
- Attended a Safeguarding Workshop every three years.
- Are police vetted every 3 years if the role requires this.
- Volunteers understand the process to raise complaints and concerns and who to escalate to.