**MUSICIAN & CHOIR MEMBER**

The Catholic Diocese of Christchurch adheres to the Church National Safeguarding Guidelines. These include guidelines for volunteers in Church ministries to maintain a safe and healthy ministry environment. Our commitment to these guidelines requires that we have safe recruitment practices including conducting background reference checks (police vetting) for all persons who intend to engage in voluntary ministry having direct and regular involvement with children and young people (those aged up to 18 years) and vulnerable adults. Leaders and some members who have responsibility for choirs or music that involve children or vulnerable adults are required to be Police Vetted.

**MINISTRY TITLE: Parish Musician & Choir Member**

**MAIN PURPOSE & OBJECTIVE OF MINISTRY ROLE:**

To provide music (organ, piano, keyboard, orchestral, singing) that encourages and supports full and active participation of the congregation during parish liturgies and to provide appropriate incidental music before, during and after these liturgies where required.

**PERSONAL QUALIFICATIONS**

* To be a disciple of Jesus Christ, faithful to the Catholic Church, and do nothing that will bring the name of the Church into dis-repute.
* To respect and apply all aspects of the liturgy as requested by church doctrine and documents.
* To be a competent accompanist, musician, having an ability to be able to play hymns, songs, and motet accompaniments. An ability to sight-read and improvise is desired. [Musicians only]
* Have a basic knowledge of Sacred Music and the Liturgy of the Church.
* To be willing to rehearse sufficiently to maintain a high quality of music.
* Take initiative in seeking ways to enhance the music programme.
* To be sensitive and can interact with a variety of people.
* Have a collaborative work style and adapt to change easily.
* Work independently as well as follow directions of music leaders and Clergy.
* To have good organisational skills and be reliable and timely.

**TASKS**

* The musician and singers’ main duty is to lead the Music at Mass and other parish liturgies to the best of their ability, as arranged with the Music Group leader or Music Director.
* All organists, musicians and Group leaders are responsible for their rostered Masses. It is their responsibility to ensure a replacement has been found should they not be able to attend a rostered liturgy. The Music leader must be informed of the change of roster.
* Group Leaders will co-ordinate rehearsals with their group members and ensure that the group achieves a high enough quality of music to be worthy of the Liturgy they are leading.
* Group leaders are responsible for the selection of new group members.
* Members of Groups should be present for practices when organised by their group leaders.
* The Music Director/Leader is responsible for the selection of new organists, musicians, group leaders and new Groups joining the Parish Music Ministry.
* All musicians are asked to try to make themselves available for special church liturgies if needed.
* Music leaders should attend planned Music Leaders meetings that will be held quarterly and give feedback when appropriate.
* All musicians and singers are expected to develop and maintain cooperation with the clergy, other musicians, and music group leaders.
* All musicians should provide updates and reports on the sufficiency, condition and maintenance of Church instruments as needed.
* Groups leaders should support the development of new musical groups or new musicians as appropriate.
* All musicians are asked to serve as a resource to Church Staff, Clergy and other musicians as necessary.

**VOLUNTEER SAFEGUARDING AGREEMENT**

Our parish / community is committed to safeguarding and protecting all children, young persons and adults who may be vulnerable, as well as all volunteers in Church roles.

**This role will comply with the National Safeguarding Guidelines and Safeguarding Policy:**

* Police Vetting Process completed prior to commencing ministry
* Code of Conduct for Employees & Volunteers - Signed by Volunteer
* Volunteer Agreement - Signed by Volunteer
* Safeguarding Training Workshops and relevant online training if appropriate